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**APPLICATION FORM**

**FOR THE POOL OF ASSESSORS**

**OF THE INTERREG VI-A HU-HR PROGRAMME 2021-2027**

**I. PERSONAL INFORMATION**

Name: ......................................................................................................................................

Date of birth:.............................................................................................................................

Address of permanent residence: ............................................................................................

Mailing address (if different as permanent residence):

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E-mail: …...................................................................................................................................

Mobile phone: ………….............................................................................................................

Workplace: ................................................................................................................................

**II. ANNEXES**

I have annexed to the present Application Form the following documents:

[ ]  Cover letter – Number of documents: 1

[ ]  [[1]](#footnote-1) Curriculum vitae in English (in Europass format [[2]](#footnote-2)) – Number of documents: 1

[ ]  Scans of diplomas, certificates and references (in the national language) – Number of documents: …………………………………………………………………………………………

**III. MINIMUM REQUIREMENTS**

**III.1 Diploma**

I possess a university degree in a field relevant to the present Call for Assessors (at least 4 years of university studies, completed with a diploma):

[ ]  Yes – see the relevant annex.

[ ]  No.

**III.2 Professional experience**

I possess at least 5 years of proven professional experience related to at least one of the Programme’s Specific Objectives:

[ ]  Yes – see the table below.

[ ]  No.

*Please indicate the major area and the domain you are interested in performing assessor activities in. (Several fields can be marked, although in the end the assessor selected will not necessarily be contracted as assessor in all the marked fields.)*

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| --- | --- |
| **Field of expertise** | **Years of experience**  |
| **1. Promoting energy efficiency and reducing greenhouse gas emissions** |
| [ ]  Renovation of buildings in line with energy efficiency standards in combination with usage of renewable energy | [ ]  less than 3 years[ ]  3-5 years[ ]  more than 5 years |
| [ ]  Supporting smart and innovative low emission technologies, decarbonisation of industries, combating energy poverty | [ ]  less than 3 years[ ]  3-5 years[ ]  more than 5 years |
| [ ]  Fostering e-mobility and hydrogen mobility as clean transport solutions | [ ]  less than 3 years[ ]  3-5 years[ ]  more than 5 years |
| [ ]  Other: …………………………………………………………. | [ ]  less than 3 years[ ]  3-5 years[ ]  more than 5 years |
| **2. Promoting climate change adaptation and disaster risk prevention, and resilience, taking into account eco-system based approaches** |
| [ ]  Green land use, cross-border conservation plans and actions, protection of endangered species and fight against invasive species | [ ]  less than 3 years[ ]  3-5 years[ ]  more than 5 years |
| [ ]  Improvement of the status of waterbodies, restoration of natural habitats, flood protection and disaster management actions | [ ]  less than 3 years[ ]  3-5 years[ ]  more than 5 years |
| [ ]  Raising awareness about impacts of climate change, promotion of clear technologies of waste management | [ ]  less than 3 years[ ]  3-5 years[ ]  more than 5 years |
| [ ]  Other: …………………………………………………………. | [ ]  less than 3 years[ ]  3-5 years[ ]  more than 5 years |
| **3. Enhancing the role of culture and sustainable tourism in economic development, social inclusion and social innovation** |
| [ ]  Development of bicycle paths | [ ]  less than 3 years[ ]  3-5 years[ ]  more than 5 years |
| [ ]  Development of sustainable tourism attractions | [ ]  less than 3 years[ ]  3-5 years[ ]  more than 5 years |
| [ ]  Development of service provision in the tourism sector | [ ]  less than 3 years[ ]  3-5 years[ ]  more than 5 years |
| [ ]  Setting up of regional tourism destination management services, managing their promotion beyond the local level | [ ]  less than 3 years[ ]  3-5 years[ ]  more than 5 years |
| [ ]  Other: …………………………………………………………. | [ ]  less than 3 years[ ]  3-5 years[ ]  more than 5 years |
| **4. Improving equal access to inclusive and quality services in education, training and lifelong learning** |
| [ ]  Education and training projects in preschool, primary or secondary education, including dual vocational education | [ ]  less than 3 years[ ]  3-5 years[ ]  more than 5 years |
| [ ]  Education and training projects in higher education | [ ]  less than 3 years[ ]  3-5 years[ ]  more than 5 years |
| [ ]  Education and training projects in adult education | [ ]  less than 3 years[ ]  3-5 years[ ]  more than 5 years |
| [ ]  Other: …………………………………………………………. | [ ]  less than 3 years[ ]  3-5 years[ ]  more than 5 years |
| **5. Legal and administrative cooperation, cooperation between citizens, civil society actors and institutions, and people-to-people cooperation** |
| [ ]  Participating in the planning of regional / cross-border development strategies / plans / programs | [ ]  less than 3 years[ ]  3-5 years[ ]  more than 5 years |
| [ ]  Organising of cultural and sports events | [ ]  less than 3 years[ ]  3-5 years[ ]  more than 5 years |
| [ ]  Other: …………………………………………………………. | [ ]  less than 3 years[ ]  3-5 years[ ]  more than 5 years |

*Description of the special fields of expertise / expert work, indicating special competencies in the fields above (please add as many lines as necessary).*

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**III.3 Knowledge of Interreg and/or of ERDF rules and/or of project management [[3]](#footnote-3)**

*III.3.1 Please describe your experience / knowledge / competence related to domestic and / or EU funds and the legislative regulations setting the basic rules for their management, with special regard to ERDF.*

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*III.3.2 Please describe your experience / knowledge / competence related to the national legislation (of Hungary and/or Croatia) regulating the field(s) of your professional expertise.*

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*III.3.3 Please describe your experience / knowledge / competence related to Interreg programmes.*

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*III.3.4 Please describe your experience / knowledge / competence related to the management of EU-funded projects, or projects financed by other donors.*

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**III.4 Language skills**

[ ]  Proficient or native user of Hungarian language.

[ ]  Proficient or native user of Croatian language.

[ ]  Proficiency in English language

**III.5 IT literacy**

[ ]  I do possess.

[ ]  I do not possess.

**IV. ASSETS [[4]](#footnote-4)**

**IV.1** Please present the source of your knowledge regarding the national legislation in your field of professional expertise!

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**IV.2** Please present the source of your knowledge of cross-border cooperation and/or EU funds and/or project implementation!

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**IV.3** Please present, if any, your prior experience in the assessment of applications / project proposals under national, European or international funding programmes, including programmes directly managed by the European Commission!

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**V. OTHER INFORMATION**

**V.1** I have experience with:

[ ]  Technical and economic feasibility studies.

[ ]  Cost-benefit analyses, financial plans.

[ ]  Technical and construction documentation.

[ ]  Environmental assessment.

[ ]  Other (please list): ……………..…..……………………………………………………………

**V.2** If you have already participated as assessor in project assessment, please list the performed tasks and provide data regarding the assessment (e.g. name of the programme or funding source, contracting authority, type of evaluated projects, thematic area etc).

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**V.3** If you have ever worked as assessor for Széchenyi Program Office (or its predecessor VÁTI) in Hungary, or for the Ministry of Regional Development and EU Funds (or its predecessors) in Croatia, please indicate in the table below.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Contractor** | **Year of the assignment** | **Reference number and name of the call for proposals (if not specified, name of the programme (grant source) and measures/activity fields concerned)** | **Number of assessed projects** | **Grant size (EUR per project)** |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |

I hereby assume responsibility for the information provided in this Application Form, and my signature acknowledges that I have read and understood the Call for Assessors.

|  |  |
| --- | --- |
| ………………………………………………….Place, date | …………………………………………………..Signature |

1. Please always double-click the box and select the option ‘Checked’ under ‘Default value’. [↑](#footnote-ref-1)
2. See <http://europass.cedefop.europa.eu> [↑](#footnote-ref-2)
3. In each section please add as many lines as necessary. [↑](#footnote-ref-3)
4. In each section please add as many lines as necessary. [↑](#footnote-ref-4)